

JUNIOR BUDGET ANALYST

Company Overview

Roku Management Consulting (RMC) is a premier consulting and general contracting firm specializing in personnel, professional, and information technology services. Founded by a service-disabled veteran with a mission to create opportunities and provide exceptional customer service, RMC has rapidly grown, securing several federal contracts within three years.

Job description

Under close supervision performs tasks which apply knowledge and skill in budget- related laws, regulations, policies, precedents, methods, and techniques. Tasks may include support for Planning, Programming, Budgeting, and Execution (PPBE) activities; assists in conducting multi-year programming studies and budget analyses, including, survey methods, findings, evaluations, and recommendations; supporting budget formulation efforts by developing, managing, and maintaining spreadsheets and budget artifacts used for development of Congressional Budget Justification; financial analysis; and may be called upon for development of draft briefs for VA management on the organization's budget.

1. Collaborate with senior staff and department heads to develop an analysis strategy
2. Look over pre existing and past budgets to identify weaknesses
3. Request financial analysis reports from the head of every department
4. Collate, analyze and interpret data to develop a snapshot of existing financial operations
5. Identify inefficiencies or problem areas to be improved
6. Present findings to COO or board of directors
7. Advise senior staff as to what improvements can be made
8. Oversee the role out of strategic financial changes.

Required Qualifications:

- "Minimum 2 years' experience and a Bachelor's degree. Bachelor's in Accounting, Statistics or Finance (preferred).
- Certified Personal Accountant (preferred).
- Advanced Degree (preferred).
- Certified Government Financial Manager (preferred).
- A background in a budgetary roll.
- Strong computational and mathematical abilities
- Robust interpersonal skills - Must be a people person.
- A good eye for detail

- Ability to pass a background check.
- **PREFERRED:** The candidate shall have an active Secret security clearance at the time of hire and throughout the life of the contract.
- **PREFERRED:** Experience working with DoD, the VA, and NGB a plus.

Benefits

- Employer-provided paid Medical / Dental / Vision insurance.
- 401K plan.
- PTO
- 11 Federal Holidays